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To Parent(s)/Carer(s) of:

«Forename» «Surname» «Reg»

«HouseName»

«HouseNumber» «Street»

«District»

«Town»

«Postcode»

16 September 2016

Dear «Parental_Salutation»

I am pleased to write to you as «Forename» begins Year 9.

I am writing to invite you and «Forename» to our Year 9 event on **Tuesday 27 September at 6pm** in the School Theatre.

The event will include several short presentations about effective learning, our care, guidance and support for students, and will look forward through the year ahead. It will last for approximately 45 minutes and will provide lots of important information at this key time in «Forename»'s education. The meeting is for students and parents. Students do not need to wear school uniform.

Last year, over 90% of Year 9 parents came to the September Year 9 event and told us that it had been a useful meeting. I am looking forward to meeting you and «Forename» on Tuesday 27 September.

“Education should not simply prepare children for the future, it should also give them the best present possible – a childhood on which to build the rest of their lives.”

Yours sincerely



Tim Carroll
Headteacher