

5th January 2018

Dear Sirs

I would like to invite you to take part in our Aim Higher /UCAS event, which will be held on:

Thursday 1st March 2018

5.30pm until 8.00pm

Vandyke Upper School

We aim to invite representatives from various universities, organisations and industries in order to give the students access to a wide range of careers and opportunities encouraging them to work harder towards their GCSE's and other qualifications.

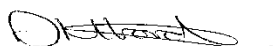
Please could you supply a visual display stand offering simple but factual information and also a representative who can answer student's questions? The age range of the students attending the Aim Higher Event is 13 to 19 years and they are often accompanied by parents. We feel it is vitally important to show the students the many different opportunities that are available at post 16 and post 18.

We will provide light refreshment from 4.30pm for representatives and will therefore need to know numbers attending. If you have any practical requirements that the school may be able to provide, please include them on the reply slip attached. I would appreciate a reply by: **Friday 1st February 2018.**

We would greatly appreciate your involvement in the Aim Higher/UCAS Event; it would be a valuable contribution in support of the School Careers Programme.

We look forward to your earliest reply.

Yours sincerely



Mrs D H Lord

Careers Co-ordinator



REPLY SLIP

Vandyke Upper School Aim Higher Event

Thursday 1st March 2018

5.30pm until 8.00pm

Venue - Vandyke Upper School

Organisation/Company _____

Contact Name: _____

Please indicate how many representatives attending _____

Tel No: _____ Email: _____

We will / will not be attending this event (delete as necessary)

Our stand size is approximately: (h) _____ x (L) _____

We do not have copyright permission to put a map of the school's location on our website. However, you can visit the uk2.multimap.com website, which includes maps of the local area and directions to Vandyke, which is marked by a red circle. By using the zoom and the direction buttons you can get accurate information about the best route to our school. You can also visit our school website www.vandyke.beds.sch.uk and follow the directions.

Please return Friday 1st February 2018 to: lordd@vandyke.cbeds.co.uk

Mrs D Lord

Vandyke Upper School

Vandyke Road

Leighton Buzzard

Beds. LU7 3DY

